





THE UNIT ASSESSMENT

TROOP SCENARIO

BACKGROUND

Troop 1000 was formed 16 months ago. Its initial charter included 10 Scouts and 5 adult leaders (the scoutmaster, committee chair, charter organization representative, and two parents who demonstrated *some* interest in helping). The charter organization representative has been engaged, but other than making a small meeting room available, the charter organization isn't involved with the troop. Some members of the charter organization (a small, non-denominational Christian church) have expressed concerns about supporting Scouting, which they perceive to be competitive with the church's youth ministry.

PLANNING AND BUDGET

Program planning is done month to month by the scoutmaster and assistant scoutmaster. While their goal is to provide a variety of activities that will be attractive to the scouts, most weekend outings tend to be basic car camping.

The troop maintains a checking account and charged an annual membership fee upon charter renewal which it hoped would fund miscellaneous expenses for the coming year. Youth and adults who participate in troop activities pay any associated costs at the time of the event. The troop committee chair maintains the troop's check book and periodically discusses the current balance with the scoutmaster, but they haven't had time to develop an annual budget.

MEMBERSHIP

Charter renewal was completed timely. All 10 of the original scouts remain active and 2 Webelos crossed over into the troop this spring. The scoutmaster and committee chair have talked about increasing membership, but neither has prior scouting leadership experience and they are at a loss about how to recruit both youth and adults.

PROGRAM

All 10 of the original scouts advanced in rank since the troop was formed. One Court of Honor was held shortly after the troop's summer camp experience and, while the leaders would like to have additional Courts of Honor, they are too busy with weekly meetings and outings to take on more at this time.

The scouts were separated into two patrols by the scoutmaster without input from the Scouts but, as a practical matter, the troop is functioning as one big patrol and the scoutmaster is, in many respects, serving as patrol leader.

The troop manages an outing about every other month and all scouts did attend the local council camp last summer. One service project was completed while at camp. Physical fitness activities are not a part of the troop's program.

The troop has not participated in district camporees, merit badge clinics, or other district events.

VOLUNTEER LEADERSHIP

The scoutmaster and committee chair have both completed youth protection and position-specific basic training.

One of the parents who agreed to register as an additional leader agreed to serve as an assistant scoutmaster. His participation has been limited. The scoutmaster believes the assistant scoutmaster has completed youth protection training and is encouraging him to complete position-specific basic training.

The committee chair has gotten the other registered parent to help with a couple of specific tasks, but she has not completed training of any type. "Committee meetings" consist of periodic conversations between the scoutmaster and committee chair.

None of the unit leaders has ever attended roundtable.

No scouts have participated in leadership training to date.

There are no leadership succession plans.

TASK #1

Assess Troop 1000:

1. Rate Troop 1000 on a scale of 1 – 5 (Red/Yellow/Green)
2. Identify the unit's key strengths and needs.
3. Identify at least one opportunity to link a unit need to district operating committee resources.
4. Develop three to five SMART goals to address the unit's needs.

TASK #2

Demonstrate how Commissioner Tools can capture your assessment of Troop 1000:

1. Create a *Simple Assessment* of Troop 1000.
2. Create an *Intermediate Assessment* of Troop 1000.
3. Create a collaborative *Detailed Assessment* of Troop 1000.
 - a. Have some team members represent the unit commissioner's perspective
 - b. Have some team members represent the unit leaders' perspective.
4. Create a Unit Service Plan in your *Detailed Assessment* of Troop 1000.
5. Complete at least one *Simple Assessment* to report Unit Service Plan progress.
6. Provide feedback on at least one *Roundtable Contact*.

UNIT ASSESSMENT SCORING MATRIX

RELATIVE RANKING	SCORE	COLOR	DEFINITION
<i>HIGH</i>	<i>5</i>	<i>GREEN</i>	<i>NEARLY AN IDEAL SITUATION</i>
<i>MEDIUM-HIGH</i>	<i>4</i>	<i>LIME</i>	<i>MAKING PROGRESS TOWARDS THE IDEAL UNIT</i>
<i>MEDIUM</i>	<i>3</i>	<i>YELLOW</i>	<i>TYPICAL UNIT; COULD BE IMPROVED</i>
<i>MEDIUM-LOW</i>	<i>2</i>	<i>ORANGE</i>	<i>NEEDS IMPROVEMENT; WATCH CAREFULLY</i>
<i>LOW</i>	<i>1</i>	<i>RED</i>	<i>WEAK SITUATION; NEEDS IMMEDIATE ACTION</i>

A SIMPLE ASSESSMENT

OVERALL ASSESSMENT SCORE

COMMENTS



Commissioners of Boy Scouts of America

Troop 0465 - [NAME OF CHARTER ORGANIZATION]

Contact Date - jUNE 01 2015

Greetings:

Our Council has begun using the New Commissioner Tools on my.Scouting.org.

As Unit Commissioner, my top priority is to help you and your Unit deliver the best possible Scouting experience to your youth. I am sending you a Unit Assessment form directly from the New Tools that can help us with that process. Please take a few minutes, in collaboration with the other members of your units Key Three (the unit leader, committee chairman, and chartered organization representative have all received this email) to complete it. During my next visit, I hope to discuss with you the results of your Unit self-assessment.

A link to this Form is below. If you click on the link and the program does not open, please do not give up; copy and paste it into your browser (Chrome and Firefox are recommended) and try that.

[Click Here to View Your Information](#)

Thank you and I will see you soon.

Yours in Scouting,

Chuck Johnson, Commissioner

chuckjohnson@email.com

COMMISSIONER

2015 Troop Assessment

Section: 1 Troop Contact Details

Unit

Date of Contact

Contact Made By

Section: 2 Training and Membership

YPT Current

YPT Expired

YPT Never Taken

Training Data As Of

Leaders Not Trained

Leaders Trained

Leaders Not Trained List

YPT Status List

Youth Registered in Unit

Adults Registered in Unit

Section: 3 Planning and Budget

Planning and Budget Assessment Score

Planning and Budget Assessment (Select score or answer questions below to calculate score).

Commissioner Comments

2015 Troop Assessment

Planning and Budget: Have a program plan and budget that is regularly reviewed by the committee, and it follows BSA policies related to fundraising.

Commissioner Comments

Action Needed

Accountability

Target completion date

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Actual completion date

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Section: 4 Membership

Membership Assessment Score

Membership Assessment (Select score or answer questions below to calculate score).

Commissioner Comments

Retention: Retain a significant percentage of youth members.

Commissioner Comments

2015 Troop Assessment

Building Boy Scouting: Have an increase in Boy Scout membership or maintain a larger than average troop size.

Commissioner Comments

Webelos-to-Scout Transition: Have an effective plan to recruit Webelos Scouts into the troop.

Commissioner Comments

Action Needed

Accountability

Target completion date

Actual completion date

Section: 5 Program

Program Assessment Score

Program Assessment (Select score or answer questions below to calculate score).

Commissioner Comments

Advancement: Achieve a high percentage of Boy Scouts earning rank advancements.

2015 Troop Assessment

Commissioner Comments

Short-Term Camping: Conduct short-term or weekend campouts throughout the year.

Commissioner Comments

Long-Term Camping: Participate in a long-term camp with a majority of the troop in attendance.

Commissioner Comments

Service Projects: Participate in service projects, with at least one benefitting the chartered organization.

Commissioner Comments

Patrol Method: Use the patrol method to develop youth leaders.

Commissioner Comments

Action Needed

Accountability

Target completion date

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2015 Troop Assessment

Actual completion date

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Section: 6 Volunteer Leadership

Volunteer Leadership Assessment Score

Volunteer Leadership Assessment (Select score or answer questions below to calculate score).

Commissioner Comments

Trained Leadership: Have trained and engaged leaders at all levels.

Commissioner Comments

Action Needed

Accountability

Target completion date

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Actual completion date

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Leadership and Family Engagement: The troop is proactive in recruiting sufficient leaders and communicates regularly with parents.

Commissioner Comments

2015 Troop Assessment

Action Needed

Accountability

Target completion date

Actual completion date

Section: 7 Unit Priorities and Other Details

Calculated Score

Unit striving to achieve the following JTE Award:

Key Leader(s) changing within the next 4 months:

Membership

Advancement

Program/Activity/Camping

Training

Finance

Leadership (Youth or Adult)

2015 Troop Assessment

Need to discuss unit with ADC/DC (optional)

Have a possible UC candidate in this unit (Enter name and contact information)

Youth Attendance: (only for meetings where youth would be in attendance)

Issues with Key 3

Unit not meeting

Unit with no leader

Unit with no committee

Unit with no new members

Unit conflict with the Chartered Organization

New unit leader lacks orientation or training

Unit with weak leadership